

# **Pastoral Advisory Council**

## **Minutes -- October 5, 2010**

**Present:** Fr. Tom, Holly Shields, Deacon Mark, Carolyn Nevels, Bernie Fullenkamp, Melanie Gomez

**Guests:** Phil Martin

**Minutes approved for September 2, 2010.**

## **Commission Reports**

### **Social Justice Commission** – no recorder

Official name change – Social Action Commission. Mission Sunday will be held on Oct 16 and 17, along with Donut Sunday. Four or five missions will be highlighted with posters and information. Included are Maya Tech, Bolivia Orphanage, Rwanda Mission, Co-Ed (Guatamala) and Alert Leprosy Hospital in Ethiopia. Reminder of the 40<sup>th</sup> Anniversary Celebration on October 13, 2010 for CCHD /CRS.

### **Worship Commission** – Holly Shields

Worship Ways Conference was held at St. Francis on September 24 and 25. Christmas schedule remains a concern. Especially the Saturday 5pm Mass, Eucharistic ministers are hard to get. Fr. Tom said we cannot change that Mass. New Year's Day schedule was discussed. Need a new reconciliation schedule. Sacristants are making up a schedule, new for them. First usher evaluation, overall very good. February 11 is the World Day of the Sick. Sick and Homebound will plan something special for that day.

### **Faith Formation Commission** – Bernie Fullenkamp

Looking for a co-chair for Amy Boland, as well as a new secretary and additional members. Sole topic – assessment of the religious education program.

### **Finance Council** – Phil Martin

New Chair – Phil Martin. Review of the Parish Assembly and what they can do better, or change for next year. Financial statement review; expenses are slightly up and revenues are slightly down.

Deacon Mark – expect an article in Spirit about parish tithing. Explanation of how the parish tithes (almost 15%) and where the funds are distributed.

## **Pastor's Topics** - Fr. Tom

November PAC Meeting may be moved to Nov 9, due to Elections, pending room availability and Fr. Tom's schedule.

Finance – weekly donations about 6% off usual. Fr. Tom will do a stewardship talk soon and include money. Fr. Joe – homily will be in the newsletter, and Fr. Tom will address it soon. Reminder that all communication will go through Fr. Tom and not directly to Fr. Joe. Communication is encouraged, all mail will be forwarded. Fr. Joe will return in 5-6 months.

Visions and Dreams – adult faith formation. Well attended for Roman Missal, and for Fr. Tim Schear's session. Starting to work on Winter program now. Mary Ellen Singer is doing a lot with the programming.

## **Parish Assembly**

Fr. Tom suggested that we look at different times, or themes. Perhaps tied to a meal with some fun activities planned. Discussed tying it to the Pancake Breakfast or a complete change of date/time. Unsure why attendance isn't greater. Discussed need for child care next year. Possibly question parishioners next year as to what would make them attend the meeting, and that would be good advertising close to the event.

## **Discernment sessions**

List of names from Fr. Tom. We will call a few of the names (each month) and tell them that Fr. Tom has nominated them for a PAC position and a letter will be in the mail. We will invite them to attend the next meeting. Father will follow up after they attend the meeting.

## **Next PAC Meeting – November 9, 2010**

# **Pastoral Advisory Council**

## **Minutes -- Sept 7, 2010**

**Present:** Fr. Tom, Marc Martens, Holly Shields, Mark Carteaux, Deacon Mark, Carolyn Nevels, Bernie Fullenkamp, Deb Franz

**Guests:** Danny Sprouse, Marty McClain

**Miscellaneous** – Sept 19 is Parish Assembly as well as donut Sunday. Discussion on where to place the men's club and donuts.

**Minutes approved for August 3, 2010.**

## **Commission Reports**

**Social Justice Commission** – no recorder

**Worship Commission** – Deb Franz

Christmas day mass discussion – want to finalize. Christmas is Saturday. Discussed options. Fr. Tom will discuss it with Staff. Evening mass on Saturday is Vigil of Holy Family. Will be hard to reach all parishioners about any changes to Sat evening or Sunday masses. Suggested smaller choirs and less volunteers at the Sat evening and Sunday masses.

Eucharistic Adoration Committee – Mary Ellen Singer is the chair. Virginia Pitts is the secretary. Jim Gruden will handle the activities outside of Eucharist, with assistance from Pidge Ward. Fr. Tom will handle speakers. Deacons Mark and Jack are on the committee.

**Faith Formation Commission** – no recorder

Marty McClain offered to report – Taking another look at the by-laws to determine their mission. Looking at an assessment provided by the archdiocese for the purpose of assessing our RE program. Plan to eventually assess the RE program to see if we are meeting the needs of the parish.

Transition of youth ministry, moving away from the Youth Group Model (FOCUS) and toward the model of Coordinator of Youth Ministry. FOCUS is just a part of it, not the driving force.

## **Finance Council** – Deacon Mark

Danny Sprouse – this weekend FC will provide a financial report to the parish in each bulletin. Explanations will be provided during the assembly.

Financial Report to the Parish - Copy of the draft was provided to PAC.

Business Mgr report- all income is down so far this year, two months into the year. Sunday offerings down 6% so far this year.

Remodeling updates – office work, details provided.

## **Pastor's Topics** - Fr. Tom

Eucharistic adoration committee is coming together. A brochure of all the speakers up through the fall will be available to parishioners soon. Fr. Tim Schehr, the scripture scholar for the Archdiocese is a speaker on September 28 and October 12. Fr. Ted Ross will speak about the beatification of Cardinal Newman, and Fr. Burt from UD will also be a featured speaker, both during the winter series.

Respect Life Committee – the mission statement is complete and goals are set.

Roman Missal is approved, we will have a year to work on that – not just text, also good adult faith formation – being totally inspired by the new liturgy.

## **Parish Assembly**

Discussed room setup, and refreshments. Discussed having more staff available at the Parish Assembly.

Discussed the topics that Fr Tom will discuss. Reviewed the questions that were brought up at last year's meeting. Financial update will be presented by Danny Sprouse. Introduction of PAC members and new president, Holly Shields.

## **Discernment sessions**

Sessions are scheduled for Sept 14, 21 and 29. Mary Ehret from St. Henry's Parish will lead the process.

## **Next PAC Meeting – October 5, 2010**

# **Pastoral Advisory Council**

## **Minutes -- August 3, 2010**

**Present:** Fr. Tom, Marc Martens, Holly Shields, Mark Carteaux, Deacon Mark, Carolyn Nevels, Bernie Fullenkamp,

**Guest:** Danny Sprouse, Mike Manzo, Christine Martin, Phyllis Willemitis

## **Commission Reports**

### **Social Justice Commission** – Carolyn Nevels

The Commission is working on a draft of their mission statement, and are discussing renaming the Commission. They are planning to have each ministry report to the Commission during the next year. Mary Ellen Singer brought a request from a parishioner that we get involved with Habitat for Humanity, via Catch the Building Spirit. Cheryl Brockman spoke for the Respect Life ministry and requested a grant of \$100 to help Incarnation with a speaker fee.

### **Worship Commission** – Holly Shields

Radio Maria will broadcast here on August 29. Fr. Larry Tensey will be at the parish on Oct 7<sup>th</sup> and 18<sup>th</sup> for ministry re-commissioning. All liturgical ministers (music, servers, Ushers, Lay Distributors and Lectors) are requested to attend one of the sessions. Also, Chris Rauch will be stepping down from LIT on September 11. They are looking for people to be on this committee to write petitions, select music, and type the final copy for the weekend liturgy.

### **Faith Formation Commission** – Bernie Fullenkamp

The Chair position is open. Amy Boland and Ann Beecroft may co-chair, not decided yet. The Commission needs more members, especially the 20 to 30 year old age range members. Discussed Young Adult Ministry; Marty McClain had a recent mission with the kids. Discussed the contents of the Sons and Daughters of Light. The current TnT group is a smaller group now, more like a small church community at this time.

### **Finance Council** – Christine Martin

Reviewed report to Archdiocese and signed it. The Council reviewed and approved changes to the budget. They also reviewed the report to the parish and will discuss again at next month's meeting.

### **Men's Club** – Mike Manzo

The Men's Club has offered to sponsor the Parish picnic this fall. Very nominal fees to recoup some of the costs. Projected date, October 24, after 11am mass. If they can obtain a corporate sponsorship the fees for food will be reduced or possibly free.

### **Budget and Planning** – Deacon Mark, Finance Council

LY – income above budget, expenses below budget. Ended with surplus.

In June, 2010, the Budget was approved. Minor changes/adjustments made – per the budget handed out by Deacon Mark at tonight's meeting. PAC approved the adjustments.

The draft Financial Report to the Parish was presented– 2009- 2010 budget, compared to actual, and the 2010 – 2011 budget. Will see it again in September with more detail, this is preliminary draft only. Will be available to all parishioners weekend of September 18 and 19 at Parish Assembly.

### **Calendar**

Oct 30 and 31, Fr. Paul Schnurr will say Mass. Also will do the men's retreat this year.

### **Pastor's Topics**

Fr. Tim Schearer – will speak at Adult faith formation.

Next Meeting – September 7, 2010

# **Pastoral Advisory Council**

## **Minutes -- June 1, 2010**

**Present:** Fr. Tom, Marc Martens, Holly Shields, Mark Carteaux, Deacon Mark, Carolyn Nevels, Deb Franz, Bernie Fullenkamp, Danny Sprouse

**Guest:** Sylvia Carmody

## **Commission Reports**

### **Social Justice Commission** – Marc Martens

Long discussion with Sr. Beth about process to review all of their ministries. Purpose is to help people understand their roles and mission statements. Meeting on June 8, all are invited, and specifically the ministries under the social action commission. Asked if we will have a ministry fair this year? Will there be a change?

PAC discussion - Maybe coincide with donut Sundays? Space can be made available to one ministry each month if they want to set up and share their information, using the west wall. Will ask Mary Erhet to lead a 3 week discernment process for the whole parish. Marc will invite Mary to the August PAC meeting.

Will also invite the commission heads to the next PAC meeting to discuss the link between faith connection and everything they are supporting. Is the link clear in the mission statement?

### **Worship Commission** – Deb Frantz

Music, lectors, ushers, etc. will each come up with their own tool for evaluations.

### **Faith Formation Commission** – no report

### **Finance** – Danny Sprouse

Discussed electronic giving.

## **Discussion**

### **Town Hall and Succession Plan**

New name – Annual Parish Assembly in Friendship Hall, scheduled Sept .18 and 19, 2010. Introduce Holly to the parish as the new PAC president. Respond to

the suggestions that were made last year. Other agenda items; Finance, Roman Missal. Plan an announcement of discernment process, if we have dates by then.

### **Five Year Plan** – Mark Carteaux

Jeff and Mark are planning to wait until Fall 2010 to start addressing the plan. The team is set and willing to work, when the start date is set.

### **New Member suggestions** – Marc Martens

Each PAC member has to suggest two names to Marc within the next two weeks. Marc will forward the names to Fr. Tom and he will issue invitations.

### **Pastor's Topics**

No meeting in July – rest, relax and enjoy your families.

## **Budget and Planning**

### **Finance Committee** – Deacon Mark

Year end report to Archdiocese and parish, the draft will be ready by our August meeting. Sunday Blue envelope and Sunday offerings are ahead of budget but below last year levels. The parish will end the fiscal year with a surplus that was not planned but expected due to the exceptional stewardship of the staff and volunteers who are responsible for the management of parish ministries and resources. An extra \$25,000 principal payment has been made on the loan, and we have almost cut off 2 full years on the life of the loan (\$10k short of that mark.)

Proposal for the parish budget – similar to all years, asking PAC to approve, the FC has already approved. Understanding there will be some minor changes. ie: Health insurance. PAC voted and approved.

Electronic Giving – looking at three companies, June 23 and 24. Options will be checking account, savings account or credit card.

### **Next Meeting**

August 3, 2010.

# **Pastoral Advisory Council**

## **Minutes**

### **May 4, 2010**

#### **Present:**

- Fr. Tom, Marc Martens, Mark Carteaux, Holly Shields, Melanie Gomez, Debbie Franz, Deacon Mark, Ann Garcia

#### **Ministry Presentation**

##### Precious Planet Ministry

Marilyn Baumer presented. The Precious Planet Ministry was formed in November 2008. They have a new Mission Statement this year and their St. Francis pledge is to care of creation and the poor. They recently had a Global Climate Change event which was attended by 37 people, including three couples from St. Charles. The Ministry is an “early adapter” with their St. Francis Pledge.

- Their next meeting they will discuss other kinds of things we can do in caring for creation. Caring for creation can be weaved into all types of ministries.

#### **Commission Reports**

##### Social Justice – Mark Carteaux

- Talked about getting copies of all the committees that fall under this commission
- Discussed the need for a mission statement and goals for year (of each committee)
- Discern who might be interested in being a member of the commission vs. a committee
  - Commission members think and listen
  - Committee members are doers
- Commission agenda – evaluate committees, new requests, and determine if/what need to do.

##### Worship – Absent (from the agenda)

- Seeking a replacement for Karen Carteaux
- Worship Ways Conference in September with Fr. Michael Joncas, Marty Haugen and Tony Alonso at St. Francis. Working on forming a committee.
- Holy Week wrap-ups

##### Faith Formation – Holly Shields

- Overview of Social Media Policy – i.e. Facebook/Twitter. Rick Drabik has a possible contact, Jeff Stutzman from Cleveland, to talk about utilization of Media in today's Church.
- Catechizing Parents of RE Children – Information from Dave Riley, from the office of Evangelization and Catechesis, Archdiocese of Cincinnati.
  - Present in Christ's Presence and nurturing family faith – St. Francis may be a target to begin this pilot process.
- Rick Drabik is moving to Tipp City. Need a new Faith Formation chairperson and new person(s) for the Commission.
- Brainstorm future topics
  - Read "Sons and Daughters of the Light" document; New Roman Missal; Revisit the constitution; review the information from all the ministry reports and see what might be served out of that.
  - John Weaver listed 4 things that make a great Church: 1) Fellowship 2) Christ Centered 3) Great Music 4) Great Preaching – said we need to make sure we keep these things in focus

### **Finance Discussion**

Third quarter operations and looking at budget

### **Five Year Plan Discussion (Mark Carteaux)**

Jeff Bennett got team together. Mark trying to sell that it should not take a lot of extra work. Pulling mission statement

### **Updates**

- **Visions and Dreams** - No updates
- **Pac Visibility** – Meeting notice in bulletin; Pictures on website
- **Stewardship Sunday** – No date set yet. Deacon Mark will call Diocese. Possible date – September 19 as it fits liturgically.
- **Easter Review** – Fr. Tom thought everything went extremely well.
  - Great attendance.
  - Welcomings went well.
  - More are going to the Faith Formation at St. Lukes.
  - Worship Aids – great comments
  - There is now a liturgy committee in place to do advanced planning

### **Pastor's Topics**

- Historical Walk to memorialize Tom (and Carol) Mlinac. Putting panels into glass windows as a permanent display.
- Deanery meeting this month here at St. Francis. Men's Club and Man-to-Man Ministry providing the meal. Bring in Catholic Social Services to meet.
- Roman Missal - Fr. Tom has been to 2 workshops on the new Roman Missal.
  - Will be in Newsletter, and Fr. Tom will continue to provide information.
  - We will have a full year from the date given, to be released by the Pope.
  - Will be doing a lot of Catechesis and Homiletics for the year.
  - This is a change of text, NOT ritual.
  - Want people to walk away Catechized and to appreciate the liturgy even more.
    - What we do beyond catecheses depends on what happens
- Fr. Tom's rotator cuff is repaired and will be doing therapy for at least a month.

### **Budget and Planning** – Deacon Mark

Where we stand today and budget for next year. We are three quarters through the year (as of March) and are ahead on income with lower than expected operation expenses, so have extra cash.

- Mike Manzo was hired for Maintenance

Proposal – have 4-5 mths availability of bill paying funds. Propose \$50K to parish Capital fund, which is less than one month's operation expense. May loan payment plus \$25K principal – PAC agrees.

Purchase new white vestment set – PAC agrees

Draft Budget reviewed – Final Budget ready for June.

## **Pastoral Advisory Council**

### **Minutes -- March 2, 2010**

**Present:** Fr. Tom, Marc Martens, Melanie Gomez, Holly Shields, Mark Carteaux, Deacon Mark, Carolyn Nevels, Deb Franz, Danny Sprouse

Guest: Matthew Green

### **Commission Reports**

#### Social Justice Commission – Mark Carteaux

Marilyn Baumer spoke about St Francis Pledge to Care for Creation and the Poor/Catholic Climate Change Covenant. Fr. Tom will introduce the pledge during the weekend of April 17-18.

Sunday, April 25 Tony Stieritz, Director of Archdiocesan Catholic Social Action Office will speak in the evening on the Church's Environmental Tradition. Area parishes will be invited.

#### Worship Commission – Carolyn Nevels

Discussion led by Frances Obringer; how she schedules the church, rooms, etc.

Communion for the Homebound; new procedures were implemented in February. Several people are dropping off pyx and haven't been trained, Martie Teter is seeking a way to reach them and help them receive training.

Full communion including both species will begin again the weekend of March 21, per Fr. Tom.

Art and Environment – Karen Carteaux is retiring and seeking a replacement, will discuss more fully next meeting.

#### Faith Formation Commission – Holly Shields

Catechizing parents of RE students and Focus parents. Take advantage of Pancake Breakfast to put cards out on the tables. Marty McClain

plans to change Focus meeting dates to include other days of the week rather than just Sunday nights.

Coworkers in the Vineyards- will review soon as a group.

Cyberfaith.com-good site for catechizing opportunities

### Finance – Danny Sprouse

Budget in finalization stages, deficit is smaller than last year. Trying to recruit new members for Finance Committee.

Mardi Gras – 267 tickets sold. Profit close to \$13,000, not completely calculated yet. All profit is paid to debt reduction.

The Diocese lowered interest rate from 7% to 6.5%, can save us about \$50,000 over a period of time.

Mardi Gras discussion. Band was well liked, \$660 cost, very reasonable. Bourbon Street Grille had great food and good reviews. Kohl's gave us 5 volunteers and \$500 donation. We can use the help of young groups, UD students, for example, to help with volunteering next year.

## **Agenda**

### Five Year Plan – Mark Carteaux

Jeff Bennett agreed to head up the committee. Need members, a variety of ages, about 7 people, plus staff members. Mark will stay as facilitator of meetings, in Jeff's absence and be the liaison for PAC. Next step is to finalize the team and do some training.

### Communications Commission – Marc Martens

Fr Tom says the mission statement is very broad. We have to decide on the purpose for the commission, and the mission statement has to agree with the church's statement. The commission should choose three key responsibilities, not more than three. Marc will speak with Rich Drabek and pass along the comments of PAC.

## **Updates**

### Visions and Dreams – Fr. Tom

Honing in on the mission statement, it is still in transition. It comes out of the parish mission statement. One of the things they did was to lavishly welcome visitors at Christmas time. And they provided programs for Catholics who have been distanced from their faith and wanted to learn more. Next – will do something similar at Easter time. These are adults who want more faith formation.

### Misc Items

Carousel project – still in the works. Fr Tom will talk to someone to provide us a rough drawing.

Standard Bulletin Announcement – Carolyn offered a standard announcement for the bulletin to announce PAC meetings. The wording was approved and will be placed in the bulletin the weekend before all meetings, starting with the April 13, 2010 meeting.

Stewardship Sunday in September, 2<sup>nd</sup> or 3<sup>rd</sup> Sunday – same for Parish Town Hall date.

## **Pastor's Topics**

Naming the Social Hall – Fr. Tom

Marc received a nomination via email – Friendship Hall suggested by Mike Monsier. Unanimous approval.

## **Budget and Planning**

### Finance Committee – Deacon Mark

Business Manager 's report – Doing well overall - income is pretty good, loan and expenses have been controlled.

First draft of next year's budget. Draft #1 - 2010-11, comparison to FY 2009-10.

## **Next Meeting**

April 13, 2010 is the next meeting – April 6 is too close to Easter.

# **Pastoral Advisory Council**

## **Minutes**

**February 2, 2010**

### **Present:**

Fr. Tom, Marc Martens, Melanie Gomez, Holly Shields, Mark Carteaux, Deacon Mark Stasiak, Carolyn Nevels, Deb Franz, Bernie Fullenkamp, Deacon Jack Pitts

Guests: Marty McClain, new youth minister, Lori Cross, Ron Hair, Catholic Education Collaborative, John Monnin, Finance Committee.

### **Ministry Presentation by CEC – Laurie Cross and Ron Herre**

Advance and enhance Catholic education in the region. Collaborative has been able to save money via combining services for a network of schools and parishes. This helps the partners to be more efficient and realize cost savings. Fundraising in the community now, initial grant has expired.

### **Commission Reports**

#### Social Justice Commission – Carolyn Nevels

- Presentation by Sr. Maria Stacey who heads up the Hispanic Ministry in Dayton, which includes 10 counties. Among other things they work for Comprehensive Immigration Reform. Will soon offer a mobile Workshop on Immigration. Expressed a desire for a Parish Partnership.

#### Worship Commission – Deb Franz

- Will organize washing of feet in advance. Liturgy committee (official start in spring 2010) is going well. Chris Rausch will head the committee.

#### Faith Formation – Melanie Gomez

- Awakening faith program has been going well. Next meeting – ways to get parents of RE students involved with going to mass.

## **Marc Martens – Setting the Agenda for 2010**

**Vision 2010 Committee update**– Mark Carteaux - Reviewed 5 year plan from 2005, along with Holly Shields. This committee will develop and update a new 5 year plan. Recommend a committee chair be assigned and an assistant and 5 more people.

**Dreams and Vision update** – Christmas services, new greeters at the door, program to follow during mass, and an invitation on the back of the program for faith exploration classes. This program had 3 the first time, and 5 the next time – it grew! There are a few more classes to finish up and then we could do it again.

**Communications Commission** – draft charter from Rich Drabek given to Marc today. Marc will send to PAC members by email for comments.

**Parish Town Hall update** - Deacon Mark will help set the date.

### **Other business**

Ralph Keating has resigned from PAC. PAC has two openings for voting members, can take on 3 more as non-voting members.

PAC visibility – each Sunday before Tuesday meeting we will place an announcement in the bulletin.

Website – [pac@sfacc.org](mailto:pac@sfacc.org) Minutes will be posted each month. Going forward the minutes must be approved via email, then forwarded to Perry to post on site.

### **Pastor's Topics**

Naming the Social Hall – Fr Tom - Could be Quilt Hall? Perhaps, the Patron Saint of quilters? Ask Jeannette Fromm for ideas? Put a request for ideas into the weekly bulletin?

### **Budget and Planning - Deacon Mark**

Parish Statistics for 1998-2009; Registered households increasing, mass attendance a decreased a little.

Business Manager's report – good financial position. About the same as two years ago.

# **Pastoral Advisory Council Minutes November 3, 2009**

## **Present:**

- Fr. Tom, Marc Martens, Mark Carteaux, Holly Shields, Melanie Gomez, Bernie Fullenkamp, Ralph Keating, Mary Ellen Singer, Deacon Mark, Ann Garcia
- October Minutes Approved
- Ask Me Table - Mary Ellen Singer – Success story – one person asked about the Church's acceptance and pastoral concern for divorced people. Next Date - November 14-15.

## **Ministry Presentation**

### Update on the Men's Retreat

January 15-17 at Bergamo Center. Retreat Master is Brother Mike O'Grady, music and guest speaker by Nick Cardilino  
Registration going out to every man in the Parish  
Some financial help is available if needed

## **Commission Reports**

### Social Justice – Mark Carteaux

- Karen L. – Ministry Maya Tech Learning Center - non-profit learning center for kids in Guatemala – fund for teachers, cultural funding for here in Bellbrook and other places. Offering an open house to anyone in the Church on November 22 – Guatemalan food and drink to raise proceeds to benefit education projects
- On December 13, Feast day of our Lady of Guadalupe
- Nov 10 – Cajun Dinner 5:30-7:00 – presentation, and talk on the problems with Katrina Hurricane in New Orleans
- Trick-or-Canning – Collected 565 cans – all went to St. Vincent DePaul. FOCUS talking about taking monthly trips to the soup kitchen. Also, talking about next spring having a parish day of service. Plans are in the works. Looking for additional ideas, and will be discussing at FOCUS meeting in near future.
- Ministerium – Sugar creek Police, (Marathon, Cub Foods) find people passing through that have some need (out of gas, need food, need shelter). Police have never had a fund to help people like that.
- Jan 5 – putting a 1-year and 5-year plan together
- Beginning to collect canned goods

### **Worship** – Bernie

- Distribution of Eucharist to homebound and sick. Potential new way to distribute pyx.
- Potential ideas for what substantive thing could do for the Year of the Priests. Topic tabled for additional discussion.
- Fr. Tom brought an amended Mass Schedule for Advent and Christmas. The one published had missing information.
- Fr. Tom requested to leaders (Lectors, Eucharistic Ministers, etc.) that after 1<sup>st</sup> of Year, would like to meet with all of them to thank them, and make request for changes/suggestions.
- Flu Precautions - Advocate not hold hands for “Our Father” or shake hands at “Kiss of Peace”, Eucharistic Ministers cleanse hands before distributing. Begin November 14-15.
- Discussing possibility of Worship Aid in place for Christmas Season.

### **Faith Formation** – Melanie Gomez

- Sharing faith stories in the bulletin – have a story from various people sharing their journey in faith.
- Putting ministry quilt on website – the plan is to have a link going to each ministry’s website from the quilt logo.
- Fr. Tom’s homily’s – would like to put them on the website, though realize this is probably not feasible, so looking for other alternatives
- Outings/family time for adults and children for more family time – planning more family time activities, as opposed to having adults go one way, and kids another, to increase togetherness “family time”.

### **Finance Discussion**

Review of parish financial processes (cash handling, etc.) occurred this past September. Assess and make recommendations.

### **Vision and Dreams**

Focusing on the welcoming, particularly for the Easter and Christmas Catholics to lavishly welcome them.

Marc Martens volunteered to be PAC representative on team.

**Five-year plan** – Mark Carteaux – took copy of five-year plan. To review with Holly Shields and anyone else who may be interested.

Marc Martens - PAC now has an email. Will email us with the email and password.

### **Pastor's Topics**

The latest statistics on priests for this deanery and diocese.

2012 predicted that we will need 100 pastors.

Now training people like Deacon Mark, with the full authority of running a parish business wise. There will still be a pastor, but the pastor will be work more on ministries.

On the positive side, the Andrew Dinner at St. Anthony's that Arch-Bishop Schnurr has put in place. Fr. Tom was amazed at how many men interested in the priesthood (35). Wonderful presentation. Terrific talks and well-thought out questions. Potentially we could see some turn-around in this.

More on-going faith formation for pastors. Fr. Tom begins classes on December 1 at Maria Stein. Outside group of priests will be teaching. It is a 2-year program (a few days/month). Called "Good Leaders, Good Shepherds"

Should share information with Parish (in Spirit)

### **Budget and Planning** – Deacon Mark

Operations Review - tracking really close to what we did last year (within 1%).

On expense side, budget recommends everything stay the same

Under operating expenses – Jack Pitts left, Sylvia hired, Noelle leaving and being replaced. The personnel changes will net increase \$20-25K increase. More will also take advantage of health care benefit of \$12-14K.

Blue Envelope – tracking close to last year

For Future Planning – April 6 meeting date. Need to change?

## PARISH TOWN MEETING September 12 & 13, 2009

The first State of the Parish Town Hall Meetings were a great success! Thank you for sharing your candid thoughts and insightful comments. All of your Pastoral Advisory Council (PAC) members were there and enjoyed meeting you. We received some wonderful feedback and input from everyone.

At the meetings we focused on what PAC does. So, in case you had to miss, please know that *we represent you*, the people and collective voices of our parish. We serve as a source of dialogue, counsel and support for the Pastor and recommend quality improvements in parish life. We bring the parish Mission to life.

At each State of the Parish session we also talked about the parish staff and volunteer structures, provided a parish pastoral update and a parish financial update. The best part however was that we were provided with really beneficial suggestions to help improve the faith life of our parish. Even better, we were given a number of ideas that we will integrate into a five year Pastoral Plan for the parish. Here is a sampling:

**Communications:** increase ways to talk to PAC and others. PAC is setting up a parish email and has a mail box in the parish work room area. We have also begun the work to study and implement a Communication Commission and we are working on a PAC web link as well.

**Financials and Budget:** per your suggestions, watch the bulletin for new, easier to understand ways of reporting our finances.

**Faith Formation:** start a bible study and include one session in the evening. This has already been implemented since the meeting. I hope you've attended one of the sessions.

**Dreams and Visions:** watch for more information about specific welcoming events like the parish picnic and continuing adult faith formation programs like retreats.

**Vocations:** Write a seminarian and say thanks. Watch for a bulletin announcement with the web link for the Seminarian blog address.

If you attended any of the sessions and have additional ideas that you would like to share, please either join us for a PAC meeting (meetings are announced in the bulleting each month), or just talk to any one of your PAC members. If you missed the meeting but would like us to have your input, we are very interested in hearing from you. Your thoughts will be very helpful with writing the new five year plan for the parish.

Thanks to all who helped make this first year's presentations and discussions so fruitful. There are plans to provide child care for next year's sessions. We encourage you to be there.

Marc S. Martens  
President of your Pastoral Advisory Council

